

OPERATIONS COUNCIL MEETING MINUTES

Date: May 21, 2025, | **Time:** 12 p.m. - 1:30 p.m. | **Location:** RR110/Hybrid | **Recorder:** Jessi



Topic/Items

- Skate Club Conversation
- Sign Committee Presentation
- Continued Review of IT Policies
- Updated and Transitions

Quick Recap

The Operations Council meeting began with introductions and discussions about campus skateboarding and roller-skating policies, with the council agreeing to form a subcommittee to review and potentially amend board policies regarding these activities. The council reviewed campus signage improvement plans and confirmed staffing changes, including new appointments and departures. The conversation ended with a review of accomplishments and ongoing priorities, including security policy updates and upcoming meetings.

Summary

Skate Club Conversation

The Operations Council meeting opened with introductions and a presentation from the Skate Club, which was added to the agenda following the welcoming session and community voting items. Jim Martineau, Director of Athletics, referenced the current board policy (ECD AR – Motor Vehicle Code), renewed in 2022, that prohibits skateboards, rollerblades, and motorized scooters on campus. The Skate Club, which meets on campus but conducts skating off-site due to the restriction, was previously unaware of the policy.

The club, supported by faculty advisor Eric Lee, expressed interest in amending the board policy to allow college-approved club activities that meet all safety requirements. Lane has been acquiring safety equipment for the group. The club reviewed the history of its formation and highlighted its efforts to follow all relevant safety and campus policies. The Blue Lot was identified as a possible designated area for activities.

The group discussed options for updating the policy without fully removing the restriction. Suggestions included modifying the language to make exceptions for ASG-recognized clubs or college-approved activities, rather than the general public. Additional recommendations included explicitly designating pedestrian-only zones and potentially adding speed limits for wheeled devices. There was consensus that this is a “problematic” policy that should be reviewed, though the council acknowledged it was “uncharted territory” since board policies are rarely amended and follow a 3–5 year review cycle.

Jessi shared safety considerations recommended by our insurance providers, including requiring safety checklists, designated smooth-surface areas, proper gear, and even a “learn to fall” tutorial video. Delbert raised concerns about how to clearly distinguish between club activities and unsanctioned public use, to prevent confusion or safety risks. The group agreed that any change must be framed to maintain campus safety while promoting equity and access for organized student groups.

The Council expressed support for revisiting the policy but noted they cannot approve board policy changes themselves. Instead, they agreed to form a small subcommittee to develop recommended language changes and process considerations. A short-term solution could involve minor edits—such as replacing “class” with “class/club” or “college-approved activity.” ASG, with Randy Anthony taking the lead, will compile a packet of recommendations to bring back to the Council by next Wednesday. Jeff will check in with Kattie on the process for initiating formal amendments. The proposal will ultimately be presented to the Oversight Committee for review.

Signage Committee Project Report Out

Jen presented a campus-wide signage improvement project focused on both internal flag-style signs and exterior building signage at the Oregon City, Harmony, and Wilsonville campuses. The project aims to improve wayfinding, enhance visibility, and support emergency response efforts. Plans include updating 55 outdated signs at the Oregon City campus and adding building numbers and names to various locations. Font consistency across signage was discussed, with agreement to begin implementing updated styles as part of this project.

A suggestion was raised to rename buildings to avoid confusion—specifically the existence of three buildings named Pauling, which no longer all serve science-related functions as originally intended. While the signage update will move forward using bond funding, there was consensus to hold off on any formal renaming until further discussion. Jen will gather quotes and aims to complete the updates before fall term. If building names are eventually changed, the team may consult donors and revisit historical naming context; Jeff will follow up with Tim and Debra on this. Additional suggestions included starting to use the new font consistently and adding “Library” signage to the Douglas Loop side of the building.

IT Policy Review

ITS Security Policy 200 – Acceptable Use Policy for Non-Students and ITS Security Policy 200 – Acceptable Use Policy for ITS Students. It was suggested that naming these policies A & B would be helpful as their titles are so similar. The group also discussed about having something that is acceptable and not acceptable, but we need to add repercussions. Also, what are those and we need to link with HR. Same with student end that goes to Student Conduct Policy etc.

Operations Council Updates and Transitions

The Operations Council meeting covered several key topics. Felicia was confirmed as a potential replacement for an unnamed position, and Greg was announced as replacing Jenny who is leaving for full-time work on another council. The council reviewed their accomplishments,

including consolidating communities, creating contact lists, reducing work in CUDC, finishing their charter, and making progress on IT policy and emergency procedures. They discussed ongoing priorities such as committee reporting, planning a retreat, bond work, and updating metrics. The council also reviewed security policy documents for non-students and students, with Michael presenting his work on reorganizing and simplifying these policies. The conversation ended with a reminder of upcoming meetings, including the next Operations Council meeting on June 4th.